

SADDLE CREEK COMMUNITY SERVICES DISTRICT  
MINUTES FOR THE MEETING OF THE BOARD OF DIRECTORS

February 20, 2007

CALL TO ORDER

The Saddle Creek Community Services District (CSD) Board of Directors held their monthly meeting on Tuesday, February 20, 2007. President Russ called the meeting to order at 2:02 PM in the Saddle Creek Members Lounge and led Directors and staff in the Pledge of Allegiance.

ROLL CALL:                    Roll call indicated the following directors were present:

President:	Sue Russ
Vice-President:	Steve Marsden
Secretary:	Bob Kenyon
Director:	Dennis Merrill
Director:	Charles Robinson

Staff:                    The following staff members were present:

General Manager:	Charles Martin
Site Manager:	Greg Hebard
Acting Clerk:	Vicki Robinson

Public:                    Castle & Cooke                    Dave Haley

APPROVAL OF MINUTES:

President Russ corrected the Minutes as to her report: approximately \$125,000 income (not the \$140,000 stated) will be lost this year (not last year as stated).

M/ by Director Kenyon and S/ by Director Marsden to approve the minutes of the January 16, 2007 meeting as corrected. M/ passed unanimously.

CHANGES TO THE ORDER OF AGENDA:

None suggested.

PUBLIC COMMENT:

None.

CONSENT CALENDAR: Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion of these items unless a member of the Board, Staff or a member of the public requests specific items to be set aside for separate action.

a. M/ by Director Kenyon and S/ by Director Merrill to move approval of expenditures incurred by the district during the month of December. M/ passed unanimously.

CORRESPONDENCE: (Board will briefly address/respond/refer)  
None.

#### OLD BUSINESS

- a. Information/Discussion: GM reported on findings regarding Lot Assessment Timing. Review of applicable state law and CSD ordinance by GM and CSD Attorney indicates that assessments on new lots becomes effective July 1 on the calendar year following the calendar year a final map is approved by the County. First payment (½ total annual assessment) would be due with the December Tax Bill.
- b. Information/Discussion: GM reported on letter of concern sent to JS West regarding problems with propane operations. Second, stronger letter, addressed to a JS West official, will be sent outlining additional concerns and notifying JS West that the CSD is not responsible for notifying residents of service outages. Letter will invite JS West to a future CSD Board Meeting. GM will follow letter with call within two weeks if no response is received from JS West.

#### NEW BUSINESS

- a. Action/Simple Motion: Board approval of registration/travel expenses for President Russ's participation in Mosquito Vector Control Association California (MVCAC) Legislation Day, April 18, 2007. M/ by Director Robinson and S/ by Director Merrill to move approval of registration/travel expenses for President Russ's participation in Mosquito Vector Control Association California (MVCAC) Legislation Day. M/ passed unanimously.
- b. Action/Simple Motion: Request for Board approval to submit FY 2007 Budget to Calaveras County Auditor/Controller as required by SB 135. M/ by Director Merrill and S/ by Director Robinson to move approval to submit FY 2007 Budget to Calaveras County Auditor/Controller as required by SB 135. M/ passed unanimously.
- c. Action/Simple Motion: Request for Board approval for payment of costs (not to exceed \$200) to host Northern San Joaquin County Mosquito & Vector Control regional meeting at Saddle Creek Lodge. M/ by Director Merrill and S/ by Director Kenyon to move approval for payment of costs (not to exceed \$200) to host Northern San Joaquin County Mosquito & Vector Control regional meeting at Saddle Creek Lodge. M/ passed unanimously.
- d. Information/Discussion: The Calaveras County Elections Director has informed the District that elections (by all mail ballots) will be held August 28, 2007. The filing period is May 7- June 1, 2007. Two (2) Director Positions will be open at the August 28, 2007 election. Candidates must file their papers with the Calaveras County Elections Department, 891 Mountain Ranch Road, San Andreas, California.

#### GENERAL MANAGER:

- a. New copier purchased for CSD Office.

- b. Maintenance Supervisor John Martin scheduled to attend Supervisory Training in Sacramento, February 23, 2007.
- c. 2007 Statement of Economic Interest (Form 700) must be filed with the Calaveras County Clerk no later than April 2, 2007.

SITE MANAGER:

- a. In consultation with the Fire Department, Greg will install yellow reflectors (gas shut off valves) and blue reflectors (hydrants) on curbs.

DIRECTORS REPORTS:

Director Kenyon: None

Director Robinson: To call less attention to the fact that some residents are not present full time, Director Robinson suggested CSD Communications to residents be accomplished via email, rather than by letters posted on the doors of homes. This will have the additional benefit of ensuring that CSD communications are received in a timely manner.

Director Merrill: None

V/President Marsden: None

President Russ: None

ADJOURNMENT – Having no further business, President Russ adjourned the meeting at 3:02 PM. CSD's next board meeting date is March 20, 2007.

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Vicki Robinson, Acting CSD Clerk

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Charles Martin, General Manager

APPROVED BY:

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Sue Russ, Board President

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Robert Kenyon, Board Secretary

SEAL