

**DRAFT**  
**SADDLE CREEK COMMUNITY SERVICES DISTRICT**  
**MINUTES FOR THE MEETING OF THE BOARD OF DIRECTORS**

August 21, 2007

**CALL TO ORDER**

The Saddle Creek Community Services District (CSD) Board of Directors held their monthly meeting on Tuesday August 21, 2007. President Russ called the meeting to order at 2:00 PM in the Members Lounge and led Directors and staff in the Pledge of Allegiance.

**ROLL CALL:** Roll call indicated the following directors were present:

President:	Sue Russ
Vice-President:	Steve Marsden
Secretary:	Bob Kenyon
Director	Charles Robinson

**Staff:** The following staff members were present:

General Manager:	Charles Martin
Site Manager:	Greg Hebard
Clerk/Treasurer:	Phyllis Richards

**Public:** Castle & Cooke                      Bruce McClenahan

**APPROVAL OF MINUTES:**

M/ by Director Kenyon and S/ by Director Robinson to approve the minutes of the July 17, 2007. M/ passed unanimously.

**CHANGES TO THE ORDER OF AGENDA:**

None suggested.

**PUBLIC COMMENT:**

None

**CONSENT CALENDAR:** Consent Calendar items are considered routine and will be acted upon by one motion. There will be no separate discussion of these items

unless a member of the Board, Staff or a member of the public requests specific items to be set aside for separate action.

- a. M/ by Director Robinson and S/ by Director Marsdon to move approval of expenditures incurred by the district during the month of July. M/ passed unanimously.

CORRESPONDENCE: (Board will briefly address/respond/refer)

None

### OLD BUSINESS

- a. Information/Discussion: Bruce McClenahan attended the meeting to give The Board an update on his check list of what has and has not been completed in the Rock Ridge and Copper Highlands area. He indicated that he was working off the last list that had been provided to him dated June 28, 2007.
  1. Rock Ridge: 5 items on the list have been completed, including the drainage problem and mosquito problems. He has walked the area with Greg. Greg indicated that he is comfortable with taking over the common ground and landscaping area. The only thing that Greg is requesting from Castle & Cooke is something in writing with regards to a couple of bad spots on the asphalt in that area. Greg also advised The Board that a lot of the area is privately owned land and does not belong to CSD. (i.e., Quail Meadow Court and Lane, houses on the left and right own the property from the homes down to the curb). Greg will continue to weed these areas as it is in the best interest of all to keep them looking good and for fire suppression purposes. Greg will “sign off” on Bruce’s list to take over the area when written agreement for asphalt repair is signed.
  2. Copper Highlands: Storm control devices are all installed, dead plants around the transformers have been replaced and the irrigation has been checked and is working properly. There is a park area when you come into the Copper Highlands which has been weeded, new plants added and the irrigation has also been check and is working properly. The only item he is not sure is completed is grading near a water valve next to “357” which was high. Greg advised that the area near the Hoffman’s home site

is irrigated, but the majority of the area has weeds, so in agreement with Castle & Cooke they will kill and sterilize everything in that area and this fall they will re-hydro seal with fescue grass and then plant bushes (**NOT** Scotch Broom, as it is on the Due Not Plant List) in groups of 3 to give the area some height. Greg will hold off on “signing off” on Bruce’s list to give them time to check and complete the area. Greg also indicated that he will need a letter from Castle & Cooke with regards to the bad spots on the asphalt in this area as well as the Rock Ridge Area. The letter is to include a “Date Certain”, which means a date these items will be completed by.

3. Phase V: President Russ wanted to know where we are with regards to completing the area behind the Sales Center. Greg advised that this will be the next area they will be working on. President Russ would like to have a discussion on this area and the Hawk Ridge (Phase VI) area so that we can prevent these problems from happening again. Greg advised that his next concern is with Phase 5, as they are not pursuing Phase VI at this time. He stated that GM Martin and he are currently working on a development agreement to give Castle & Cooke which will include the basic requirements they have to meet before Greg will sign off on the area. There is one area in Phase V that belongs to CSD which has not been developed. Dave Haley and Bruce are looking into getting the correct sprinkler system so that they can get ground cover, bushes and some plants.

Director Kenyon wanted to make sure that Greg provided the information for Mr. Lazarus that was requested in the July meeting. Greg confirmed that he has spoke with Mr. Lazarus about his concerns.

GM Martin stated that there has been a tremendous amount of progress made in a relatively short time, for which he thanked Castle & Cooke.

Director Robinson has concerns about the construction site next to the Hoffman’s house. The liter is blowing down to the golf course. President Russ indicated that she had previously discussed this issue with Bruce.

Director Kenyon wanted to know about Greg’s staff with concerns to taking over these areas. Greg indicated that he is down one employee, and he will be looking to feel this position soon. He believes that the

staff that he currently has can take care of the grounds until the end of the year.

- b. Information/Discussion: As directed at the July 17 Meeting, a letter (copy provided) was sent to the Calaveras County Board of Supervisors expressing

The Districts support for the counties mosquito abatement program. Greg advised that in the last 4-5 weeks the Governor released \$400,000 to four or five counties. Calaveras County received \$10,000 for Emergency Relief against West Niles Virus. The Governor then released \$1.1M, for which Calaveras received additional money now totaling \$27,000. Last week the Governor released an additional \$10M in grant money. Greg is in the process of filling out forms to get some of this grant money and he hopes to have an answer by the end of the month.

### NEW BUSINESS

- a. Action/Resolution: There was a discussion on the candidates for CSDA and SDRMA. It was agreed that President Russ would cast our vote for the incumbent for CSDA and for the Northern California Representative for SDRMA. Motion should include authorization for Board President to sign the ballot. M/ by Director Marsdon and S/ by Director Robinson to move approval for President Russ to cast the vote for CSDA and SDRMA. M/ passed unanimously

### GENERAL MANAGER:

We are down one person in maintenance and Greg will be recruiting to fill this position for the winter months.

### SITE MANAGER:

None

### DIRECTORS REPORTS:

V/President Marsden – None

President Russ – Stated that The Board appreciates all that Greg has done working with Bruce to get everything accomplished.

Secretary Kenyon – None

Director Robinson – None

Director Merrill – Absent

ADJOURNMENT – Having no further business, President Russ adjourned the meeting at 2:40 PM. CSD's next board meeting date is September 18, 2007.

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Phyllis Richards, CSD Clerk/Treasurer

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Charles Martin, General Manager

APPROVED BY:

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Sue Russ, Board President

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Robert Kenyon, Board Secretary

SEAL